



EMBUN MEETING ROOM RATES

SESSIONS	
HALF DAY	8AM - 12PM 2PM - 6PM
FULL DAY	8AM - 6PM

<u>VENUE</u>	<u>HALF DAY</u>	<u>FULL DAY</u>
BILIK ORKID (max 15 pax) (47 square meter)	RM 400	RM 600
BILIK MAWAR (max 45 pax) (67 square meter)	RM 600	RM 800
BILIK RAFFLESIA (max 60 pax) (114 square meter) (ORKID + MAWAR)	RM 900	RM 1300
BILIK MELUR (max 10 pax) (60 square meter) (VIP HOLDING ROOM)	RM 200	RM 300

Meeting Room Includes:

- Projector and Laptop
- Wifi Usage
- Pre-function hall
- Flip Chart/ White Board x 2 and marker pens
- Power Board x 2
- Standard PA system and microphones x 2
- Standard Stationary
- Bottle Water and Tid Bits

Food & Beverage Add on:

> Tea Break – RM 25/pax > Lunch – RM 55/ pax > Dinner – RM 75/ pax

Payment & Cancellation

- ***Payment Information***
50% of booking fees is required to confirm booking with a minimum period of 10 days' notice to meeting/ event day. Remainder of payment will be made upon arrival of meeting/ event day. Deposit can be made by direct transfer to the Resort's account.



- ***Cancellation***
Cancellation made a maximum 7 days prior to meeting/event day will be refunded fully. Cancellation made less than 7 days prior to meeting/ event day, will incur a forfeiture of the deposit.
- ***No-Shows***
There will be no refund for no-shows, missed or unused package components including meals.

General Terms & Conditions of Meeting and Event Space

1. Behavior

1.1 Embunaz Ventures Sdn. Bhd. as operators of Embun Luxury Villas (hereinafter referred to as "the Hotel") reserves the right to judge acceptable levels of noise or behavior of Clients, Guests (terms to be used interchangeably) or representatives, who must take all steps for corrective action as requested by the Hotel.

1.2 In the event of failure to comply with management requests, the Hotel may terminate the booking, stop any event immediately and / or ask the Client to vacate the Hotel premises immediately without being liable for any refund or compensation.

1.3 All meeting rooms at this Hotel have been designated non-smoking. The Hotel reserves the right to charge you RM2000.00 to cover the cost of cleaning the room and for the disruption caused if smoking was identified in the meeting rooms.

2. Right of Refusal

2.1 The Hotel reserves the right to refuse a Client, Guest or representative entry if, on arrival, management reasonably considers that the guest is under the influence of drink or drugs, is unsuitably dressed or is behaving in a threatening, abusive or otherwise unacceptable manner.

3. Liability

3.1 Other than for death or personal injury caused by the negligence of the Hotel, the Hotel's liability to the Guest/Client is limited to the price of the booking.

3.2 Unless the Hotel is liable under the above condition 3.1, the Client indemnifies the Hotel from and against any and all liability and any claims, proceedings or damages resulting or arising from the booking, event or function, the Client, guests or any outside contractors of the Client.

3.3 The Hotel will not be liable for failure to perform to the extent that the failure is caused by any factor beyond its reasonable control. Failures in the technical or other equipment



provided by the hotel will be corrected as soon as possible. Payments cannot be retained or reduced if the hotel was not responsible for these failures.

3.4 The Hotel does not accept any responsibility for the Client's personal property nor those of its guests, employees, representatives, invitees or contractors including gifts, presents, seminar, conference, exhibition, or other corporate presentation material or such other items brought by the Client, its employees, Guests, representatives, invitees or contractors to the Hotel (cumulatively referred to as the "Client's Property"). The Hotel may, at the request of the Client, provide personnel to assist in carrying, directing, placing, installing or setting up (as the case may be) the Client's Property. The Hotel will not assume custody or control of such articles, which remain on Hotel premises at the owners' risk. In such an instance, the Client acknowledges and accepts that the Client shall remain responsible for the Client's Property and shall not hold the Hotel liable in any manner whatsoever.

3.5 The Client is responsible for any damage caused to the allocated meeting rooms, its furnishings, utensils, fixtures and fittings and equipment in such rooms by any act, omission, default or neglect of the Client, its guests, employees, representatives, invitees or contractors and shall pay to the Hotel on demand the amount required to make good or remedy any such damage.

3.6 Clients should ensure that valuables are covered by the Client's own insurance policy.

3.7 Clients must report any loss of or damage to their property immediately on discovery to the Hotel's Management, and shall make themselves available to assist with any reports made by the Hotel to the police.

3.8 Clients shall not enter areas of the Hotel which are indicated as being closed to the public. The Hotel shall not be responsible for death, personal injury or loss or damage to property suffered by a Client and their Guests in such areas.

4. Third Party Liability

4.1 Neither the Hotel nor its' affiliates accepts any liability for services rendered by third parties to Clients notwithstanding that such services may be arranged by the Hotel or the Company.

4.2 Any claim, demand, charge, suit or damages which may be incurred by the Client or their Guests (or any person claiming there under) shall be made directly with such third parties and the Hotel shall render all reasonable assistance in this regard.